

RENT PAYMENT PLAN APPLICATION
(Sec. 402 of the Coronavirus Support Emergency Amendment Act of 2020)

This application (the “Application”) for Rent Payment Plan is made pursuant to Section 402 of the Coronavirus Support Emergency Amendment Act of 2020 (the “Act”).

In order to qualify for the Rent Payment Plan, you must: (i) be an Eligible Tenant; (ii) provide to us this completed Application (please write in a legible fashion); and (iii) provide to us all supporting documentation demonstrating financial hardship resulting directly or indirectly from the public health emergency declared by the Mayor of the District of Columbia effective March 11, 2020.

This Application and supporting documentation must demonstrate to us evidence of a financial hardship resulting directly or indirectly from the public health emergency: (a) that is in addition to any delinquency or future inability to make rental payments in existence prior to the start of the public health emergency; and (b) that would cause the tenant to be unable to qualify to rent the unit based on utilization of the same qualification criteria that were applied to the tenant at the time he or she was approved to rent the unit.

In order for us to consider your Application, each of the following questions must be answered completely and in a legible fashion. All supporting documentation must be submitted to us before this Application may be considered and we can render a decision.

This completed Application and all supporting documentation can be submitted to us by email at Receivables@fredasmith.com or you may call (202)3375080 and complete the Application over the telephone (you will need to arrange for transmission of supporting documentation to us). If needed, please leave a message indicating your wish to apply for the Rent Payment Plan by telephone and we will make every effort to return your call within 24 hours or the next business day.

This is an application for the Rent Payment Plan. If your Application is approved, you are required to sign the Payment Plan Agreement which provides the terms and conditions of your specific payment plan.

1. Tenant’s Name (if more than 1 person on lease as Tenant, each person must complete and sign this Application):

2. Apartment: # _____ Address: _____

3. Phone:

4. Email:

5. Description of Financial Hardship (continue on additional sheets if needed):

6. Documentation Evidencing Financial Hardship (attach documents and submit with completed Application):

Type of Hardship	Supporting Document	Dates Covered
<i>SAMPLE: Furlough</i>	<i>Letter from employer detailing furlough period</i>	<i>April 1, 2020 – May 31, 2020</i>

7. Requested Amount of Rent to be Covered by the Rent Payment Plan:

Payment Item	Current Due Date	Current Amount Due	Date to be Paid	Amount	Balance

8. Additional Comments (any additional information you wish for Landlord to consider; continue on additional sheets if needed):

You acknowledge, understand and agree that the payment plan you are requesting in Item 6 will be considered by us, but the terms of the specific Rent Payment Plan will be stated in any agreement entered into by you and us. You will be required to make all payments under any agreement entered into by you and us according to the payment schedule provided in any such agreement.

You acknowledge, understand and agree that neither this Application nor any agreement entered into by you and us waives any future monthly rental payment obligations and you agree to continue making payments under any agreement entered into by you and us according to the payment schedule stated in such agreement in addition to any other rent as it comes due under your Lease.

You agree, represent, warrant and affirm that: (a) you experienced a financial hardship resulting directly or indirectly from the public health emergency; (b) all of the information provided in this Application, including the supporting documentation provided in connection with this Application, is complete, true, accurate and correct to the best of my knowledge, information and belief; and (c) you have not failed to disclose any information which, if disclosed, might tend to cause us to consider this Application less favorably.

You acknowledge, understand and agree that in the event any information or representation contained herein, or any supporting documentation provided, is found to be inaccurate in part or in whole, we have the right to deny the Application or terminate any Rent Payment Plan entered into based upon the information contained in the Application.

You acknowledge, understand and agree that the information provided in this Application and in the accompanying supporting documentation is materially relied upon by us in making its decision to enter into the Rent Payment Plan and the specific terms of your Rent Payment Plan.

Tenant Name:	Date:
Tenant Signature:	

Tenant Name:	Date:
Tenant Signature:	

Tenant Name:	Date:
Tenant Signature:	